

June 12th, 2019
Regular Monthly Meeting

The Regular Board of Supervisors meeting was held at the Wood River Town Shop on June 12th, 2019. Present were Chairman Ron Burg, Supervisors: Gilbert Meyer, John Hennessey, Treasurer Laura McKeag, Clerk Raylene Swanson, and Road Maint. Operator Duane Selander, Craig Selander, and 13 others.

- I. **Call to order:** Chairman Ron Burg called the meeting to order at 6:30 p.m.
- II. **Pledge of Allegiance:** Followed by the Pledge of Allegiance.
- III. **Approval of Agenda:** John Hennessey made a motion to approve the agenda for the June 12th meeting. Gilbert Meyer seconded it. All voted in favor. MC.
- IV. **Approval of Minutes- prior Board Meeting:** John Hennessey made a motion to approve the May 8, 2019 meeting minutes as written. Gilbert Meyer seconded the motion. All voted in favor. MC.
- V. **Communications Report, Raylene Swanson:** Clerk Raylene Swanson relayed information as to notices given and when, current projects and upcoming projects.
- VI. **Treasurers Report, Laura McKeag:** Treasurer Laura McKeag submitted the May 2019 Treasurers report. She stated that she transferred half of the amount budgeted for transportation, from the General fund to the Transportation fund. The General fund balance is \$59,801.45; Highway fund balance is \$191,851.31; Savings account balance is \$6,716.46; the CD balance is \$35,643.52. Ron Burg stated that we will not make a motion to approve this month's reports until he can work with the QuickBooks program to adjust yearend tax receipts to reflect onto the current year.
- VII. **Unseal bids for 2019 road work:** John Hennessey made a motion to approve Monarch's bid for culvert patching at @ \$7,275.06 and to resurface 1 mile on Crosstown Rd to Town line @ \$76,539.50. Gilbert Meyer seconded it. All voted in favor. MC. Gilbert Meyer made a motion to approve Burnett County Highway Dept. for the bid for chip seal @ \$31,581.28. Ron Burg seconded it. Gilbert and Ron voted in favor. John Hennessey abstained. MC. John Hennessey made a motion to approve Scott's Construction bid for poly and crack seal work at a cost of \$7,634 with the updated verbiage. Gilbert Meyer seconded it. All voted in favor. MC.
- VIII. **Town Maintenance:** Road Maint. Operator reported: 8 cones have been stolen or run over. He has spread about 7 ton of tar to patch potholes. He has been trimming trees and low hanging branches. He power washed the grader and has mowed at the cemetery. John Hennessey mentioned that the County will be coming soon to do the grinding on Crosstown Road.
- IX. **Planning Commission:** Patrick Carlson stated that they will be working on the Comprehensive Plan. The current one will expire at the end of the year. So, they will be making updates. They are working towards getting an initial meeting set up.
- X. **Public Forum-** Joel Johnson requested to know why the New Town Hall has not been started. Building was slated in April meeting to go with option #3 if timely, then #1, then #2.
- XI. **New Town Hall Project:** Ron Burg stated we are working with Burnett Dairy to purchase adjoining property from Burnett Dairy. We are waiting on word from the DNR as to the extent of the contamination. Burnett Dairy has on their June 21st Board meeting's agenda to discuss the property release. Craig Selander stated that there were agreements that were made back in April, a motion to

approve option # 3, if done in a timely manner; otherwise, go with option #1, if not, then option #2. Gilbert Meyer made a motion to hold a Special Meeting on Wednesday, June 26th at 6:30 p.m. to determine the building progress based on information received from Burnett Dairy after their meeting. Craig showed samples of colors for the building, flooring sample, wall paint color and trim sample that Laura and Raylene picked out with the help of designer Deb Strand.

- XII. **New Business: (a) Server License Renewals-** Gilbert Meyer made a motion to approve the Server Licenses for Hennessey & Hennessey LLC. Ron Burg seconded it. Ron and Gilbert approved. John Hennessey abstained. MC. John Hennessey made a motion to approve the Server Licenses for Burnett Dairy. Gilbert Meyer seconded it. All voted in favor. MC. **(b) Housing Inspector Contract-** John Hennessey made a motion to approve a 1 year contract with Atlas Inspections- Jon Mattson. Gilbert Meyer seconded it. All voted in favor. MC. **(c) Document Retention Policy-** Clerk Raylene Swanson is starting to work on setting up the proper paperwork for a document retention policy.
- XIII. **Audit bills and sign disbursements:** Bills were audited and paid.
- XIV. **Set Agenda for next meeting:** Craig Selander, record retention policy approval, New Town Hall project.
- XV. **Adjournment:** Ron Burg adjourned the meeting at 9:40 p.m.

Raylene Swanson, Clerk